BOARD OF SELECTMEN’S MEETING MINUTES

January 13, 2022

Regular Business 6:00 pm

Canton Town Office

*Selectmen in attendance: Carole Robbins, co-chair, Kristi Carrier, Brian Keene*

*Office Staff in attendance: Carol Buzzell, Nicki Girard*

*Others in attendance: Jason Vaughan, Diane Ray, Richard Landry, Kim Bowie from Green Lantern & reporter Marianne Hutchinson.*

1. Call meeting to order.  *Due to Chairman Russell Adams absence, Carole Robbins opened the meeting at 6:00pm.*
2. Pledge of Allegiance
3. Public Comment – 15 Minutes- *Diane Ray reported that the Planning Board and Comprehensive Committee would like to meet with the Board of Selectmen. February 21st at 5:30pm was set for the meeting. Diane will get draft to Selectmen prior to meeting. Planning Board has three proposed ordinance changes to review and would like to be sent to legal. “Recycling and Solid Waste Ordinance”. “Street and Sidewalk Excavation Ordinance”, and “Emergency Preparedness Ordinance”. Richard Landry questioned why the town didn’t receive any monies from the cutting of wood at the cemetery on Route 108.*
4. Acceptance of Minutes – November 10, 2021- *No quorum- table until next meeting.*
5. Old Business
6. CEO Resignation- *Scott Mills resigned as of December 13, 2021- Carol Buzzell will post ad in Lewiston Sun Journal and on Maine Municipal Association website.*
7. CEO report on unsafe properties- *Scott Mills gave his last report on the unsafe properties and gave suggestions to the board. 3 Golden Ridge is on hold until a new CEO comes on board; The owner of 13 Hayford Court plans to fix up the mobile home and possibly live in it this spring; The tenants at 14 Hayford Court have moved out and owner has cleaned up property.*
8. Green Lantern Net Energy Proposal-*Kim Bowie explained that the towns electricity bill when entered into the program will be offset using the output of solar array, saving the town approximately$1,256 per year with a 25 year contract. New rates change each year but are guaranteed to be less than regular rates. Kim Bowie will send references to Town Clerk Carol Buzzell to forward to the board. Carole Robbins responded that she’s uncomfortable making a decision without the whole board of selectmen present.*
9. DGD Trucking-Logging at cemetery on Route 108- *Brian explained there were two separate projects; One to cut property & haul off wood then the second to clear stumps. Carole Robbins received an estimate from DGD to clear stumps for $2,500-$3,000. It was voted on at the June 24, 2021 selectmen’s meeting to go ahead and stump the property. DGD sent a bill for $3,500 then in October sent a revised bill for $3,000. Kristi asked what the contract stated for the cutting of the wood and what the town would get paid. Brian stated there was no contract but going forward they should have a contract. No monies were received for cutting and hauling off wood. Due to questions about the projects, a check has not been sent yet. Carole Robbins stated it is okay to send the $3,000 to DGD Trucking for clearing the stumps, to be taken out of the Pine Grove Cemetery Reserve Fund.*
10. Digital Sign quote-*Kristi received an estimate from NeoKraft Signs for $15,063.88. Waiting for Northern Signs. Tabled until next meeting.*
11. New Business
12. Sewer corrections – Carol Buzzell

14 Staples Hill Rd, Acct#157; $191.83 *(CN Brown parking lot- house torn down)*

14 Pleasant St, Acct#33; $160.80 *(no home on premises-past administration mistake)*

81 School St, Acct#85; $1,793.76 (*town owned property sale -will bill new owner, Crane Bros starting next quarter)*

*Carol Buzzell explained the above corrections will be written off to keep the sewer billing up to date. Kristi motioned to write off the above amounts, Brian second. All in favor. Dave Madison mentioned to Carole that the discharge flow meter needs to be replaced which costs about $10,000. Dave is to write up a wish list for items needed for the sewer department and bring it to the board. Monies can come from the ARPA.*

1. Fire Dept Jaws of Life repair-Insurance claim*- the blades on the Jaws of Life broke while doing a training session. An insurance claim was filed and a check was received for $1,060. Carol Buzzell reported that the fire department received a check for $860 for the Cost Recovery Program. The Hartford Board of Selectmen invites you to a Zoom meeting to be held on January 19, 2022 7pm to discuss implementing three year contracts for all emergency services beginning July 1, 2022. Chief Jason Vaughan and Scotty Kilbreth will attend via zoom. Carole Robbins thanked Jason for all the behind the scenes work he does!*
2. RHR Smith- Engagement Letter & Fixed Asset Services Contract – *Carol Buzzell will sign and return*
3. Planning Board ordinances -*Brian suggested to send to legal for review the ordinances Diane Ray spoke about during public comment.*
4. Ruest property – signature of release deed – *The CDBG mortgage loan for buyout property. $24,269.29. Brian will check into what CDBG guidelines are for what monies can be used for. Can not be used for tax relief or designated fund balance accounts. Brian spoke of putting it into Disaster Recovery Reserve. Deed Release was signed by attending selectmen.*
5. Job Descriptions-Russell- *tabled until next meeting*
6. Abatements/Supplement- *none*
7. Other business of Office Staff- *Carol Buzzell received the invoice for repairs to the 2017 Western Star in the amount of $6,653.16. Brian motioned to pay and take from Highway Equipment Reserve account, Kristi second motion. All in favor. Carol received a refund of $649 from Kyes Insurance for the liability and auto premiums after contacting them when the annual fees increased.*
8. Committee Reports- *Brian reported that the budget committee will meet on Wednesday, January 19th at 6:00pm to elect a chairperson, secretary and decide on meeting dates. Highway department is having some expensive repairs and breakdowns. During a recent storm the big truck had troubles with sand and chain bound up and broke. Many thanks to Don Hutchins for helping with truck repairs and lending and extra hand. He’s been a big help! Parks & Trails is quiet. The snowmobile club groomer will groom the Whitney Brook trail for cross country skiing and snowshoeing. ‘Schedule employee reviews’ to be put on next agenda. Brian suggested to have someone look at the old school to see what the cost to have it torn down. Carole mentioned to get a storage container and remove the good items from the building before it falls in and becomes unsafe.*

*Kristi had nothing else to report.*

*Carole Robbins reported that Jerry McKenna would like to purchase the old screen from the highway department. This will have to go to sealed bid.*

1. Executive Session – *At 7:38pm* *Brian motioned to go into executive session after a short recess, Kristi second. All in favor. Brian motioned to go into executive session at 7:52pm for Personnel Matter 1 MRSA, Section 405, subsection 6(A), Kristi second. Russell called in during the executive session. Came out of executive session at 8:03pm. No action taken.*
2. Selectmen Acceptance & Signing of Warrants:

 # 33 Payroll $ 5,354.20 #43 Payroll $7,388.07

# 34 A/P $ 105,190.18 #44 A/P $8,961.97

#35 Payroll $3,797.83 #45 Payroll $4,677.12

#36 Payroll $4,780.33 #46 A/P $21,651.18

#37 A/P $18,551.62 #47 Payroll $5,343.90

#38 Payroll $4,883.29

#39 A/P $97,782.62

#40 Payroll $5,061.64

#41 A/P $7,343.18

#42 Payroll $5,864.70

*Brian motioned to accept all warrants, Kristi second. All in favor.*

1. Adjournment

Respectfully submitted

Carol Buzzell