BOARD OF SELECTMEN’S MEETING MINUTES

September 23, 2021

Regular Business 6:00 pm

Canton Town Office

Public also invited to join meeting via Zoom

*Selectmen present: Russell Adams, Carole Robbins, Scotty Kilbreth, Brian Keene*

*Staff present: Nicki Girard, Carol Buzzell*

*Others present: reporter Marianne Hutchinson*

1. Call meeting to order – *Russell called meeting to order at 6:06pm.*
2. Pledge of Allegiance
3. Public Comment – 15 Minutes- *Marianne suggested for everyone to speak up and clearly.*
4. Acceptance of Minutes – Special Town Meeting 9/9/2021 & Selectmen meeting 9/9/2021 *-Scotty motioned, Carole Robbins second to accept the Special Town Meeting minutes with the exception to remove ‘monies to come from archive account” in Old Business D. Motion passes, Russell Adams abstained. Brian motioned, Scotty second to accept the Selectmen meeting 9/9/21 minutes. Motion passed, Russell Adams abstained.*
5. Old Business
6. Highway Equipment bid openings -*Two bids were submitted and opened. Carole Robbins motioned, Scotty second to accept the bids from McNeil Farms as follows: Sander $2,616, Plow parts $300, Plow $300, Wing $300 & Screens $300 for a total of $3,816. Monies to be put into Highway Equipment Reserve account. Motion passed.*
7. Remote Board Meetings Policy-review & sign -*A few changes were made to this policy then reviewed again. After much discussion Scotty motioned, Carole second to adopt the Remote Board/Committee Meetings Policy effective tomorrow 9/24/2021. All in favor.*
8. CEO update of unsafe properties- *Carol Buzzell received response from attorney. The CEO and Health Officer will review letter and be put on next selectmen’s agenda.*
9. Framing of Retyped Original Warrant estimate-Carole Robbins- *move to next meeting*
10. Town Office outdoor sign- Kristi*- move to next meeting*
11. New Business
12. Fund Balance Policy- review & sign- Carol Buzzell- *Treasurer Vernice Boyce suggested to have a Fund Balance Policy in effect. Brian suggested to get more info and speak with Vernice for more options. Tabled until next meeting.*
13. Androscoggin Bank – Positive Pay – *Carol Buzzell reported she met with Lena Hann the vice president of Androscoggin Bank to discuss secure payments, ACH filter, CD and money market rates. It was suggested to also discuss these options with our treasurer Vernice Boyce.*
14. Mud in playground areas- Kristi-*move to next meeting*
15. Municipal Quitclaim Deed signature for sewer lien not discharged in 2012- *Brian made motion, Scotty second. All in favor.*
16. Abatements/Supplement - *none*
17. Other business of Office Staff – *Carol Buzzell reported that the Real Estate & Personal Property tax bills have been processed and mailed. Absentee ballots are still available for Special Town Meeting on September 28th. Voting to take place at Canton Town Office from 2:00pm to 8:00pm. Condor Electric to install heat pump at the transfer station. Cost is $3500 with a rebate of $1600 from Efficiency of Maine. Received an invoice from DGD Trucking for the clearing of cemetery land on Route 108. To cut and haul wood off is no charge, dig stumps and shape stump holes is $3500. Carole Robbins will look into this and report next meeting before invoice is paid.*
18. Committee Reports- *Carole reported that a lot of houses are being sold in town and suggested to have a “Welcome Packet” for them. Crushed stone has been delivered to the cemetery. Book One is at NEDC for restoration.*

*Scotty reports that the Planning Board met last week and approved the Green Lantern Solar project. Comprehensive Plan committee will be having an informational meeting November 6 at the Historical Society. The sewer building has a new mural on the backside of the building.*

*Brian reported that the Highway department is busy working in different areas of the town. Getting pricing to take a few trees down and doing Fall mowing. Truck is still in the shop at Jay; dirt put into parking lot at Park & Ride due to sinkhole. Parks and Trails planning Haunted Walk; Budget meetings will start in December.*

*Russell spoke with Brian Jordan about Meadowview; logging so gate will be open. The deadbolt got flipped at the transfer station so Russ had to break the window to get in. New used window was installed. Need opener for the big door.*

1. Executive Session
2. Selectmen Acceptance & Signing of Warrants:

#18 A/P $99,938.11

#19 Payroll $ 4,789.38

#20 A/P $ 8,732.71

#21 Payroll $ 4,052.36

*Brian motioned, Scotty second to accept the warrants. Motion passes.*

1. Adjournment – *Brian motioned, Carole second to adjourn. All in favor. Meeting adjourned at 7:09pm.*

Respectfully submitted,

Carol Buzzell