BOARD OF SELECTMEN’S MEETING MINUTES

July 22, 2021

Regular Business 6:00 pm

@ Canton Town Office meeting room

All are invited to join meeting in person or via Zoom

<https://us06web.zoom.us/j/89231572914?pwd=WENJdjFQcS9rdWtoMm1QeDJwRU9mZz09>

Passcode: 580385

*Selectmen present- Russell Adams, Carole Robbins, Scotty Kilbreth, Brian Keene & Kristi Carrier.*

*Staff present -Highway Foreman Paul McKenna, Town Clerk Carol Buzzell & Deputy Clerk Nicki Girard*

*Others present- Jody Brown & reporter Marianne Hutchinson*

1. Call meeting to order – *Russell called meeting to order at 6:09pm. Chairman and vice chair were selected. Carole Robbins nominated Russell Adams as Chairman, Brian Keene second. All in favor. Scotty Kilbreth nominated Carole Robbins as vice chairman, Russell second. All in favor.*
2. Pledge of Allegiance
3. Public Comment – 15 Minutes – *reporter Marianne Hutchinson asked if everyone can speak up when possible. Diane Ray requested authority from the board to send the Draft Marijuana Ordinance to legal for review. Russell stated he sent Diane the ok via email.*
4. Acceptance of Minutes – July 8, 2021 & June 24, 2021. *Scotty motioned to accept both minutes, Carole second. Brian amended the July 8th minutes to remove Kristi Carrier as she was not in attendance. Russell abstained from the June 24th minutes & Kristi Carrier abstained from both.*
5. Old Business
6. a. update on marijuana ordinance – *Planning Board secretary Diane Ray gave an update on the Marijuana Ordinance they’ve drafted so far. Carol Buzzell will email the Draft Marijuana Ordinance to the town’s attorney and request he get back to us with changes before the public hearing on July 28th.*

b. update on signs- *Brian would like to get a work party together and meet this Saturday at 10:00am at the Town Office to get all the signs put up. Diane Ray will reach out to landowners for permission. All signs should be out of the road right of ways.*

c. playground equipment installation-*Carole Robbins is reaching out to someone who can put this together for a fee.*

d. Setting up of meeting with assessor, lawyer, and Olivewood Energy-Scotty suggested to wait on this. A letter has been sent to the town attorney as a heads up.

1. New Business

a. Town Office closure for Bicentennial events-*The Town Office will be closing at 5:00pm for the staff to attend the Founders Dinner. Planning Board will meet on Tuesday, August 3rd instead of Thursday August 5th.*

b. Canton Bicentennial Committee printing- *no action taken*

c. Security cameras- *Scotty suggested to have a policy on use of security cameras and who has access to them. Current cameras are with ADT and are not being monitored or maintained by them. Carol Buzzell will find the contract to see if these can be cancelled.*

d. Book one restoration-*Carole Robbins received an estimate from NEDCC.* *Brian stated the town received a grant about 4 years ago for book restorations and will look into it further.*

e. RSU #56 appropriations- *Canton’s assessment is $1,051,794.11 for the 2021-2022 school budget/fiscal year beginning July 1, 2021.*

f. Accepting and signing of policy revisions – *no action taken*

1. Abatements/Supplements- *none*
2. Other business of Office Staff- *Carol Buzzell reported she has an appointment on Monday and will be in about 10:30 to do payroll.*
3. Committee reports- *Department Liason’s were chosen as follows:*

*Town Office- Scotty; Sewer – Carole; Transfer Station- Russell; Planning Board- Scotty; Recreation Dept- Kristi; Highway- Brian & Kristi; Fire Dept- Scotty; Budget Committee- Brian & Carole; Parks & Trails- Brian; Appeals Board- Kristi;*

*Brian stated that he’d like to see the office open back up on Tuesdays which would leave the town clerk and deputy clerk in the office alone on Tuesdays and Wednesdays. Carol & Nicki had several concerns including security reasons. Nicki has taken some of the trainings necessary but is still not experienced enough to provide the townspeople with the full range of services. After some discussion, Brian made a motion to close on Wednesdays instead of Tuesday starting September. Carole Robbins second motion. All in favor.*

1. Executive session 1 M.R.S.A. ss. 405(6)(A) -Personnel review – *Brian motioned to go into executive session at 7:38pm, Scotty second. All in favor. Brian motioned to come out of executive session at 7:46pm, Carole Robbins second. All in favor.*

*Brian motioned to raise the highway foreman’s pay to $23.50 per hour retroactive to July 1, 2021 and to give the highway foreman $500 stipend for clothing/shoe allowance and part time highway $250 for clothing/shoe allowance to be paid each July 1st. Scotty second motion. All in favor.*

*Brian motioned to purchase the plow wing for $3,478.00 and take monies from equipment reserve account. Carole second. All in favor.*

*Brian motioned to go into the 2nd executive session at 7:55pm for Nicki Girard’s 60-day employee performance review. Scotty second motion. All in favor. Brian motioned to come out of executive session at 8:04 pm, Carole second motion. All in favor. Carole Robbins motioned to offer the permanent Deputy Clerk position to Nicki Cook Girard. Brian second motion. All in favor. Nicki accepted position. Brian motioned to increase Nicki’s pay to $15.75, Scotty second motion. All in favor.*

1. Selectmen Acceptance & Signing of Warrants:

 #2 Payroll $ 5,665.58

# 3 A/P $ 124,832.24

# 4 Payroll $ 6,961.11

1. Adjournment- Scotty Kilbreth motioned to adjourn. Carole Robbins second. All in favor.

Respectfully submitted,

Carol Buzzell